

# NOMINATION APPLICATION

The Community Builders Awards are given to individuals and organizations who have demonstrated a commitment to service and transforming the lives of those within their community. Simply complete and submit the online nomination form by Friday, **November 15, 2019**.

The Hampton Road Community Action Program (HRCAP) believes that when individuals and families learn to help themselves and each other, they build stronger communities. This creates a better Hampton Roads region for all.

## *Community Builders Award Categories*

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**The Norveleate Downing-Gross Lifetime Achievement Award** recognizes an individual who exemplifies a life in service to creating a fully functional, vibrant community and provides leadership with a commitment to addressing community issues, such as affordable housing, improving access to services, confronting aging matters, equal opportunity, building multicultural relationships, providing resources for those in need, bringing quality social, education, and recreational activities into the community, and growing positive and constructive citizenship within the community.

**The Corporate Citizenship Action Award** recognizes a business in Hampton Roads that emphasizes giving back to their community. This award honors a company that makes contributions to their community through time, activities and/or donations while serving as a role model to other businesses.

**The Community Citizenship Action Award** has been established to recognize a servant leader in the community. The candidate should have a proven track record as an advocate for change, in our local communities. This leader defines humanity and community as a set of values that include but are not limited to family, faith, leadership, teamwork, and mentoring. The individual should be selfless and understand that values are inherent and not dictated by social or economic status.

**The Youth Leadership Action Award** recognizes students who consistently demonstrate high academic achievement, service to the community, participation in extracurricular activities, potential for leadership, and respect for others.

**The Robert O. Bigelow Award** is given to a HRCAP volunteer that best exemplifies the spirit of Lt. Col. Robert O. Bigelow. After years of meritorious service in the U.S. Air Force, Lt. Col. Bigelow became a dedicated member, and eventual director, of the Office of Human Affairs, now Hampton Roads Community Action Program (HRCAP). The recipient of the Robert O. Bigelow award must share his passion in meeting the needs of the Hampton Roads community.

# STEP 1: NOMINEE BACKGROUND INFORMATION

*Award Categories:* Select All You'd like for Consideration

- Norveleate Downing-Gross Lifetime Achievement Award
- Corporate Citizenship Action Award
- Community Citizenship Action Award
- Youth Leadership Award
- Robert O. Bigelow Award

Name of Nominee: \_\_\_\_\_

Company or Organization Name: \_\_\_\_\_

Company or Organization Title: \_\_\_\_\_

Other Affiliations: (Professional Associations, Greek Letter Organizations, Alumni Associations, Other Boards, Religious Affiliation, etc.)

\_\_\_\_\_  
\_\_\_\_\_

## *Home Address*

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## *Work*

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Nominee's length of Service: (i.e. number of years or months) \_\_\_\_\_

Nominee Facebook: \_\_\_\_\_

Nominee LinkedIn: \_\_\_\_\_

Nominee Twitter: \_\_\_\_\_

## STEP 2: WHY YOU THINK THEY SHOULD BE HONORED

In making your nomination, please provide statements clearly describing how this person or company meets the award criteria and give specific examples to support your statements.

1. Demonstrated achievements of the nominee and the work for which they are being nominated.
2. Demonstrated contributions to the community at a local, regional or state level.
3. Demonstrated qualities (attitude, support provided, initiative) for which they are being nominated.
4. Demonstrated evidence of innovation, initiative or obstacles which the nominee may have overcome to achieve their outcomes

## STEP 3: TELL US HOW TO GET IN TOUCH WITH YOU:

This section is related to you as the nominator

Your Name: \_\_\_\_\_

Company or Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Work Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Web Address: \_\_\_\_\_

### *Relationship to the Nominee*

- Family Member
- Co-Worker
- Friend
- Other

Please send completed forms to: Attn: Terry Brown

*Please submit completed forms by November 15, 2019*

Hampton Roads Community Action Program

Downing Gross Cultural Arts Center

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Phone: (757) 247-0379 Ext. 325

